**Simply Utilities Letter of Authority:**

(Insert Business Name) hereby authorize Simply Utilities to act as a utility consultancy for the following sites:

(Insert Site Address)

(Insert MPAN and supplier if know)

(Insert MPRN and supplier if know)

(Insert SPID and supplier if know)

Simply Utilities can access and obtain any relevant data regarding gas, electric and water, including industry information, consumption data including half hourly data and KVA. Supply details, account information, copies of existing contracts, metering information, billing information and copy bills. Simply Utilities can deal with any changes to the portfolio on our behalf, including change of tenancies. Simply Utilities is authorized to deal with any dispute including those being assisted by the ombudsman scheme. Simply Utilities can give termination notice to the supplier on any existing contract.

Simply Utilities can search the market on our behalf and will present to us with recommendations on contractual options from suppliers for our consideration, which we are under no obligation to accept. Simply Utilities cannot and WILL NOT enter any new contracts or amend existing ones.

We understand that Simply Utilities acts as an independent introducer to a panel of energy suppliers. Simply Utilities will only earn commissions should we use them for procurement reasons and commissions will be capped at 0.7pp kWh. This letter is signed to comply with the Data Protection Act.

LOA Valid for 12 months from date below.

Signed: .......................................................

Full Name :

Position: Company:

Dated: